1. PHHP diversity and cultural competence goals – Brigit Dermott led a discussion of diversity and cultural competence goals based on previous discussions of the diversity committee. AP: Brigit will draft mission and goals based on today’s discussion and email to the committee for review.

2. Draft of Section 1.8ai (description of underrepresented populations and rationale for designation) – Brigit Dermott and Brian Moderie presented first draft of section 1.8ai. It was agreed that further refinement of the numbers is necessary. AP: Brian will check the data.

3. Action plan for completing draft of CEPH Section 1.8 – Brigit Dermott presented a timetable for completing a draft, which needs to be ready for Dr. Peoples-Sheps review in early June. The timeline was agreed upon.

**Important dates**
March 11, 2013, 9:00 am: Next meeting
September 3, 2013: Preliminary Self-Study due
January 3, 2014: Final Self-Study due
February 3-5, 2014: CEPH Site Visit