

## PHHP Diversity Ad Hoc Committee

### Meeting Summary

December 16, 2012

Present: A. Ali, A. Blue, A. Burne, B. Dermott, J. Johnson, S. Noel-Thomas, C. Toth, M. Troche, N. Whitehead

1. The committee convened a special meeting to begin planning for PHHP Diversity Day.
2. It was agreed to move forward with March 19 and to center events around Dr. Donna McCree's lecture. A tentative timeline of events was proposed as follows:
  - a. 12:30-1:00 Meeting with Dr. Perri
  - b. 1:00-2:00 Lunch with invited faculty and students who share research interests with Dr. McCree
  - c. 2:00-3:00 Poster session
  - d. 3:00-4:00 Seminar
  - e. 4:00-5:00 Panel discussions
  - f. 5:00-6:00 Reception
3. The committee discussed topics for panel discussions and agreed on the following:
  - a. Health equity including HIV/AIDS
  - b. Diversity and inclusion in the classroom
4. The committee agreed on the following action items/working groups
  - a. Dr. Noel-Thomas will check with Dr. McCree regarding the suggested schedule of events.
  - b. Dr. Troche will contact Dr. Amelia Dempere to solicit her input and invite her to participate as a panelist; Dr. Troche will also ask Dr. Dempere if she can suggest organizations that may be interested in having tables at the event and panelists for the discussions.
  - c. Dr. Whitehead agreed to draft a strong central message about the purpose of the event and Brigit agreed to work on publicity.
  - d. Dr. Troche, Dr. Blue, Dr. Johnson and Dr. Ali agreed to draft a set of clear directions and guidelines to the chairs regarding expectations for student posters.
  - e. Cindy Toth, Brigit Dermott and Melody Schiaffino will work on inviting organizations to set up tables in the Atrium
  - f. Brigit will ask Dr. Perri to make introductory remarks about Diversity Day prior to Dr. McCree's talk.

- g. Brigit will send a save the date message (reiterating Dr. Perri and Dr. Whitehead's messages) and reserve rooms.
  - h. Dr. Noel-Thomas and Dr. Whitehead will organize the Health Equity (HIV/AIDS, etc.) panel and identify panelists, moderator.
  - i. Cindy Toth and additional faculty members (to be identified) will organize the Diversity and Inclusion in the Classroom Panel
- 5. It was agreed that a global perspective is an important aspect of diversity and inclusion. This theme will be included in posters, tables, panel discussion questions and/or selection of panelists, and messaging about the event.